



**Chatham Park & Recreation Department**  
Mailing Address: 549 Main Street, Chatham, MA 02633  
Community Building, 12 Hitching Post Road, Chatham, MA 02633  
Telephone: (508) 945-5158  
Fax: (508) 945-3550

**APPLICATION FOR PARK/FIELD/BEACH/BUILDING USE**

ORGANIZATION NAME: \_\_\_\_\_ CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: (\_\_\_\_\_) \_\_\_\_\_

CITY: \_\_\_\_\_ STATE : \_\_\_\_\_ ZIP: \_\_\_\_\_

SITE / FACILITY REQUESTED: \_\_\_\_\_

DATE(S) REQUESTED: \_\_\_\_\_

TIME: Start: \_\_\_\_\_ End: \_\_\_\_\_

PURPOSE: \_\_\_\_\_

NUMBER OF PERSONS ANTICIPATED(high estimate) \_\_\_\_\_

WILL FUNDS BE RAISED OR ADMISSION CHARGED? \_\_\_\_\_ (Explain) \_\_ Use additional sheet if necessary.

**FACILITY NEEDS:**

LIGHTS: \_\_\_\_\_ ELECTRICITY: \_\_\_\_\_ RESTROOM: \_\_\_\_\_

OTHER: \_\_\_\_\_

\*\*\* NO ALCOHOLIC BEVERAGES / NO GLASS CONTAINERS / NO VEHICLES ON FIELDS \*\*\*

I have read the **Rules and Regulations for Parks and Beaches** and understand and acknowledge that we will be responsible for any expenses or damages to Town Property incurred by our organization.

SIGNATURE

DATE

I have reviewed this request , and hereby have determined that police protection **WILL / WILL NOT** be needed for this event. I will require \_\_\_\_\_ police officers and have made arrangements with the applicant for payment. Special orders **WILL / WILL NOT** be issued and attached to this application. Under these circumstances, I recommend approval of the event.

CHIEF OF POLICE

DATE

OFFICE USE ONLY

Date Received: \_\_\_\_\_

APPROVED / DENIED

Special Conditions Attached Y or N

Date Available: Y or N

Date: \_\_\_\_\_